

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, August 11, 2005 at 7:05 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Browning, Dingman, Donnellan, Gates, Ouwerkerk, Tymczyszyn and Chairperson Pyles.

Absent: None.

Also Present: Facility Operations Manager Megerdichian and Airport Business Manager Zucker.

3. FLAG SALUTE

Frank Rizzardi led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Browning, seconded by Commissioner Donnellan, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

Minutes were not available.

6. ACTION ITEMS

None.

7. INFORMATION ITEMS

**7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF
THE GENERAL SERVICES DEPARTMENT**

Chairperson Pyles noted that the following reports were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, August Meeting Room Schedule, and Hangar Waiting List.

Facility Operations Manager Megerdichian noted that the Ongoing Projects Report was modified to include scheduled completion dates and that asterisks represented items tied into the Airport Security Project.

Responding to Commissioner Ouwerkerk's inquiry regarding the Noise Monitoring System Replacement, Facility Operations Manager Megerdichian advised that the Community Development Department has had site meetings with the vendor and that installation was anticipated by November 2005.

Commissioners Browning and Donnellan requested that staff provide a diagram showing the location of the monitors.

Chairperson Pyles mentioned that he received a letter from Palos Verdes homeowners asserting that Robinson Helicopters has changed their flight pattern. The item was deferred to the September Airport Commission meeting.

In response to Commissioner Donnellan's inquiry, Facility Operations Manager Megerdichian clarified that FEAP stands for Facilities Equipment Automation Project. He explained that Hangar Rehabilitation referred to the last round of rehabilitations that needed painting and electrical upgrades. He noted that Hangar Electrical Upgrade Phase II and Construction of two Executive Hangars were the next major projects to be undertaken. He added that construction of the Executive Hangars might require additional funding.

Responding to Commissioner Browning's inquiry, Facility Operations Manager Megerdichian explained that Airport Demolition referred to demolition of old hangars and businesses east of the control tower.

Commissioner Tymczyszyn inquired if Replacement of Digital Aerial Photographs was to be conducted by a professional aerial survey firm, whether it was for the City or just the Airport, and why it was coming out of the Airport fund. Facility Operations Manager Megerdichian responded that it was generally done by the Community Development Department through their GIS mapping section and offered to provide more information at the next Airport Commission meeting.

7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT

Chairperson Pyles noted that the following reports were included in the agenda material: Events Requiring Emergency Response and Airfield Operations Status.

When Commissioner Browning questioned why the Fire Department was not called for the July 17, 2005 incident involving a possible gear up landing, Commissioner Dingman suggested that it was because the aircraft involved was a Cessna and the fuel tanks were up above.

Chairperson Pyles noted that activity was down 20% from last year and Commissioner Dingman suggested that it was due in part to additional security requirements for training foreign students.

7C. LAND MANAGEMENT REPORT – AERONAUTICAL

No report.

7D. COMMITTEE REPORTS

7E.1. COMMUNITY OUTREACH & EDUCATION COMMITTEE

No report.

8. ORAL COMMUNICATIONS

8A. Facility Operations Manager Megerdichian stated that at the next Commission meeting he would provide an update on the Work Plan revision.

8B. Facility Operations Manager Megerdichian provided information about the August 9, 2005 security project meeting with P&D Consultants. He stated that three vendors demonstrated different types of equipment that included video cameras, operating systems and software for the video cameras, and a key card entry operating system.

In response to Commissioner Ouwerkerk's inquiry, he stated that at this point there were no public meetings planned.

Commissioner Ouwerkerk suggested that Airport tenants should be involved so they would feel comfortable with the security systems installed for their security.

8C, Commissioner Browning asked staff to clarify the difference between common areas and restricted common areas inside the fence.

Facility Operations Manager Megerdichian related his understanding that the restricted common areas required FAA clearance.

8D. Commissioner Browning commented on a "Checkpoint" article regarding the proposed cell tower and stated his understanding that the tower would not encroach on the wash rack.

8E. Commissioner Gates initiated a discussion on whether the Airport Commission should take a position on the proposed senior housing development to be built under the helicopter and north traffic pattern. Chairman Pyles indicated that the project was only a proposal at this time and felt that it was not an appropriate topic for the Airport Commission.

After considerable debate, Facility Operations Manager Megerdichian noted that no action could be taken on this issue tonight and that the Commission could vote to put it on next month's agenda for discussion and to take a stance on the project. He suggested that Commissioners could speak individually with City Council members or different Departments to determine the status of the project.

MOTION: Commissioner Gates recommended that an agenda item to address compatibility of the housing development with Airport operations be prepared for the next Commission meeting. Commissioner Tymczyszyn seconded the motion and a voice vote reflected unanimous approval.

8F. Commissioner Gates expressed concern that noise monitoring reports have not been prepared since 2003.

Commissioner Browning commented that they do not have sufficient staff to generate the reports.

8G. Chairperson Pyles related his understanding that the Commission needed direction from City Council before updating the Work Plan.

8H. Chairperson Pyles related his observation of weeds and an overgrown climbing vine along Airport Drive near GAC and Flite Park.

8I. Commissioner Tymczyszyn asked staff to clarify a hangar tenant's responsibility to maintain the interior and as well as liability for previous damage.

Facility Operations Manager Megerdichian advised that the language in the new lease agreement has not changed. He suggested that previous damage be documented and filed.

8J. Frank Rizzardi, Carlow Road, Southwood Riviera Homeowners Association, suggested that the Commission contact the editor of the Daily Breeze or presidents of homeowners associations regarding its concerns about the proposed housing project. He suggested that Chairpersons of City Commissions have meetings together.

8K. John King, 227th Street, expressed concern about the the manner in which the chairman facilitated the meeting.

8L. Don Ferrara, Via Ciega, Palos Verdes Estates, commented that noise issues associated with a housing development would be addressed in their CC&Rs.

8M. Don Ferrara distributed diagrams and presented his ideas for alternative sites for the cell tower. It was determined that his suggestions should be directed to Land Management Team Chair Brian Sunshine.

8N. Responding to Commissioner Gate's inquiry, Facility Operations Manager Megerdichian stated that he did not know the status of the Zamperini Way improvement project.

Commissioner Browning noted that there was no power readily accessible there.

9. ADJOURNMENT

MOTION: At 8:50 p.m., Commissioner Ouwerkerk moved to adjourn the meeting to September 8, 2005. The motion was seconded by Commissioner Donnellan and, hearing no objection, Chairperson Pyles so ordered.

Approved as Written September 8, 2005 s/ Sue Herbers, City Clerk
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